

## **Notes from VHMC Maintenance sub-committee meeting:**

17th April 2018

Present : Phil Davies

Clive Harper

Mick Netting

Apologies: David Darts

### Agenda:

#### 1. Electric meter.

Based on reports from several hall users, and following meter tests carried out in early March this year. The electricity coin meter, used to meter the consumption for the hall heaters, has been confirmed as being faulty. In fact it is suspected of having been faulty for over a year.

The response from the manufacturer of the existing meter RDL Ltd was considered to be very poor. It was therefore agreed that PD will obtain prices and quality / reliability information for a replacement meter, from various local electrical wholesalers.

Phil will then obtain quotations from two Electrical Contractors, Monnow Electrical Services and Chris Cole, for the supply and installation of the selected meter.

#### 2. Donated painting.

It was agreed that the painting donated to the VH by David Richards will be hung on the South end gable wall, on the left hand side of the window. The photographs (Sir Charles Pulley's winning horses) will be repositioned and grouped together with the other "horse" photographs, on the west wall adjacent to the Ladies toilet.

### 3. New Noticeboard.

The inside notice board, is intended for use only for the statutory notices, which are legally required to be on public display. Very often “social” notices advertising future events have been posted on this board. It was therefore agreed to install a second noticeboard on the west wall to the RHS of the Gents toilet. The maps currently located in this area will be repositioned. The new notice board will be used only for the Statutory notices, and the existing board for the social notices. CH has obtained quotes from Travis Perkins for a suitable notice board material cost £37. However, Travis Perkins offered two slightly damaged boards, suitable for a 6’X3’ noticeboard at a price of £5 each. It was therefore agreed that CH would purchase the damaged boards, and will install as per the above recommended locations.

4. Phil reported that the electricity meter reading as at 20:00hrs on the 17<sup>th</sup> April was 6187 kWh. This information was forwarded to CA on the 18<sup>th</sup> April.

### 5. Hall Insulation.

- CH tabled a document which gave details of an insulation material (K118), manufactured by Kingspan which, would be suitable for insulation of the internal walls of the hall.
- CH has been in contact with the Herefordshire Council Building Inspector who has indicated that whilst planning permission would not be necessary, compliance with building regulations will be required. This will entail submission of design drawings and staged inspection of the installation.
- CH reported that the Inspector had also indicated that since the hall has no wall insulation, any attempt to carry out insulation will be considered to be an improvement.

- CH will carry out the required drawings, and will confirm the details of repositioning of the electrical socket outlets.
- CH suggested that whilst some work may have to be carried out by qualified Contractor's, some of the work could be undertaken by volunteers. However, unless hall bookings are suspended for a period, the work must be carried out with minimum interruption to users.

#### 6. Gate for access to hall patio area.

PD reported he had been in contact with Mike Hughes, a resident of Eaton Bishop. Mike has the required skills to carry out modification of the entrance hand railings to incorporate a gate.

- PD will discuss our requirements, with Mike, and report back on costs and timescale.
- MN to send PD sketches of the proposed gate for which a quote of £180 was received last year.